

MEMORANDUM FOR THE RECORD

12 FEB 1969

25X1 SUBJECT: [REDACTED]

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1. Background. On Friday, 7 February 1969, the Real Estate and Construction Division (RECD) was asked to investigate the feasibility of converting [REDACTED] for use as a Records Storage Center. On Tuesday, 11 February, I conducted this investigation. Due to insufficient time allowed, a detailed cost estimate cannot be prepared at this time. However, a "ball-park" estimate would be in the neighborhood of \$250,000 to \$300,000. This includes contractor, inspection, design, and contingency cost.

2. Requirements. The Office of Security requires this material to be stored in a vault area with appropriate safeguards. The user requires minimal warehouse lighting and mechanical ventilation plus a small administrative area and appropriate fire protection.

3. Construction Required. The following work will be required:

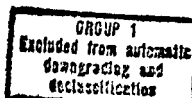
a. Structural. Existing wood columns will have to be replaced. New footings under existing slab will have to be poured. Existing wooden roof framing system and wooden roof decking will have to be demolished and replaced with concrete decking.

b. Floor. Existing floor is in poor condition and will have to be repaired by patching or other means.

c. Walls. Existing 8-inch cinder block walls will have to be reinforced with steel plate or by other means to bring walls to vault area specifications. Existing windows and main access door must be blocked. At least two new vault doors will be required.

d. Mechanical. No heating now exists. Building will be heated by space heaters or other means. New mechanical room will be constructed adjacent to structure for boiler, hot water heater, and other miscellaneous mechanical equipment. No plumbing now exists. Plumbing lines must be run from main distribution system to new fire hose stations, toilet, and other fixtures. No ventilation system exists. A forced air system will be provided for ventilation only.

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25X1 SUBJECT: [REDACTED]

e. Electrical. Present lighting system is inadequate. A new lighting system with a limited power system will be provided. A new distribution system to the building will be required. A fire detection system and security alarm system must be provided.

4. Recommendations. In view of the major renovations required for this structure, it is recommended that consideration be given to the construction of a new warehouse at this location or elsewhere to house this function. The renovations required by this building are to such an extent as to approach, if not exceed, the cost of a new structure. Detailed comparative cost estimates can be prepared if required.

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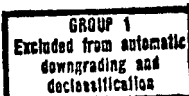
Distribution:

Orig-OL/RECD Official  
1-OL/RECD/EB Chrono  
1-Records Center [REDACTED]  
1-Reader File  
1-OL/RECD/TFC

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(12 February 1969)

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